

AGENDA

Meeting: CORSHAM AREA BOARD
Place: Springfield Campus, Corsham
Date: Wednesday 23 November 2016
Time: 7.30 pm

Including the Parishes of Box, Corsham, Colerne and Lacock

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities will be available from 7:00pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer) on 01225 706612 kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Alan MacRae (Chairman) – Corsham Pickwick

Sheila Parker – Box & Colerne

Dick Tonge – Corsham Without & Box Hill

Philip Whalley (Vice Chairman)– Corsham Town

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	Time
1 Chairman's Welcome and Introductions	7:30pm
2 Apologies for Absence	
3 Minutes (<i>Pages 1 - 6</i>) To approve and sign as a correct record the minutes of the meeting held on 14 September 2016.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements To receive any announcements from the Chairman, including: <ul style="list-style-type: none"> • Joint Strategic Assessment (JSA) event in Corsham on 7th December, 7pm start (6.30 - refreshments). 	
6 Partner Updates (<i>Pages 7 - 12</i>) To receive any updates from the following partners: <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire and Rescue Service • Health Services • Town and Parish Council Nominated Representative • Corsham Community Area Network (CCAN) • Chamber of Commerce • Schools • Corsham Community Engagement Manager (CEM) 	7:40
7 Corsham Community Area Health and Wellbeing Group To receive an update regarding the work of the Corsham Community Area Health and Wellbeing Group.	7:50
8 Corsham Area Framework The Area Board will receive a presentation on the Corsham Area Framework, a document which sets out the long term vision to help shape the nature of future development in the Corsham Community Area. In 2015, Wiltshire Council appointed Arup and Cushman & Wakefield to lead the preparation of an Area Framework and Delivery Strategy. Much has been done through the wider working	8:00

groups for the Neighbourhood Plan; Public Realm Strategy; and the railway station. The Framework seeks to support these efforts and to continue the natural correlation of place and activity in the Corsham Community Area.

The framework was finalised in the summer 2016. To view the document, please visit www.wiltshire.gov.uk/corsham-area-framework.pdf

Looking forward, continuing dialogue will be required to agree the specific delivery strategies for projects and the appropriate mechanism/bodies needed to coordinate the activities necessary to get projects/initiatives underway..

9 **Mansion House Update**

8:15

The Area Board will receive a brief update on the progress and proposals to redevelop Corsham Mansion House.

The Mansion House is a Grade II-listed architecturally important building located in the heart of Corsham town centre. The Swindon and Wiltshire LEP received a Local Growth Fund allocation of £2.5million to redevelop the property.

In February this year, project managers Arup were appointed to oversee the project. DKA were appointed as architects for the project in March 2016. The project aims to demolish the now disused library building and extend the capacity of the Mansion House building to accommodate business units of varying sizes from micro to small businesses with a focus on digital solutions in industry and society.

10 **Corsham High Street Project**

8:30

To receive an update about the Corsham High Street Project.

11 **Local Youth Network (LYN) (Pages 13 - 16)**

8:45

To receive an update with regard to Youth work in the area, and to consider the application for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Youth Zone – Youth Group Work - £4944

12 **Community Area Grants (Pages 17 - 20)**

8:55

The Wiltshire Councillors will consider the following applications to the Community Area Grants Scheme:

- Colerne Village Hall Association - Stage Updates: £3161.70

	<ul style="list-style-type: none">· Sea Squad Explorer Scout Unit - Activity room furnishing: £1,000· Box Preschool Playgroup – New Tablets: £507	
13	Community Area Transport Group (CATG) <i>(Pages 21 - 34)</i> To consider the notes of the last Community Area Transport Group and any recommendations therein.	9:10
14	Future Meeting Dates 19 th January 2017.	9:20
15	Urgent items Any items of business which the Chairman agrees to consider as a matter of urgency.	

MINUTES

Meeting: CORSHAM AREA BOARD
Place: Corsham Campus
Date: 14 September 2016
Start Time: 7.30 pm
Finish Time: 9.03 pm

Please direct any enquiries on these minutes to:

Will Oulton (Democratic Services Officer) on 01225 713935 or
william.oulton@wiltshire.gov.uk.

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Alan MacRae (Chairman), Cllr Sheila Parker and Cllr Philip Whalley (Vice Chairman)

Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed all to the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillor Dick Tonge and from the Chief Executive of the Corsham Town Council.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 18 May 2016 were presented.</p> <p>Resolve</p> <p>To approve and sign as a correct record the minutes of the meeting held on the 18 May 2016.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the meeting's attention to the following announcements in the agenda pack:</p> <ul style="list-style-type: none"> • Wiltshire Online Programme • Mental Health Awareness • Budget Events <p>The Chairman also shared information in relation to the campaign for reopening the Corsham Train Station, including meetings the Rail Minister to make him more aware of the proposals and the needs of the Corsham.</p> <p>The Chairman state that the Youth Fest, unfortunately, had been postponed and would be rescheduled.</p> <p>The Chairman also offered congratulations to Stephanie Milward for her gold in the Paralympics, her third medal of the games.</p>
6	<p><u>Local Youth Network</u></p> <p>Richard Williams, Local Youth Officer, presented the report which asked the Area Board to consider the application for funding together with the recommendations of the Local Youth Network (LYN) Management Group.</p>

	<p>The report also asked the meeting to note the update.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award the Last Baguette Theatre Group £570 towards the cost of providing Theatre Workshops. 2. To note the update in the report.
7	<p><u>Youth Fest Update</u></p> <p>In lieu of an update regarding the postpone Youth Fest, the Chairman invited Ben, a member of the Local Youth Network, to address the Area Board regarding the relationships between adults and young people.</p> <p>Issues highlighted in the course of the presentation and discussion included: that young people can have substantial experience in representing views and organizing work in their community; that there are there positive relationships between young people and the wider community; how children feel that the negative aspects of young people are over highlighted; the a problem of lack of mutual respect between adults and young people; that people seem to recognise the issues and want to address it; the issue subconscious bias; how people can be more positive in their inter-age relations; how a dialogue, based on mutual respect, can be used improve relations; that community sports clubs and other voluntary groups are good example of intergenerational cooperation; and that the Children’s Youth Zone had been set up as part of the LYN.</p> <p>Ben thanked the area board for the support for the project and asked people to contact corshamyouthzone@gmail.com if they want to get involved.</p> <p>The Chairman thanked Ben for stimulating talk.</p>
8	<p><u>Partner Updates</u></p> <p>The Chairman drew the meeting’s attention to the partner updates in the agenda pack, and invited further updates from partners at the meeting.</p> <p>Wiltshire Police – that local police were broadly supportive of the Youth Zone project which had had a positive impact on the level of complaints.</p> <p>Healthwatch – that there had been a successful young listeners project and it was hoped to expand this to people with learning difficulties.</p> <p>Box – that there had been a successful twinning ceremony attended by the Baroness Scott of Bybrook OBE and the James Gray MP.</p> <p>Colerne - recent events had included: the Queens Birthday Party celebrations raising money for charity; the armed forces day and village show; the music</p>

	<p>festival; the Camp open day. The representative from Colerne also raised the issue of the possible development of MOD land which had spurred the Parish Council to continue with the development of their Neighbourhood Plan. The representative from Colerne also mentioned the sad loss of Mary Harvey, previously a parish councillor, who had achieved lost for her community. It was noted that a footpath, she had been instrumental in organising, would be named after her.</p> <p>The Chairman thanked him for the updated and ask him to pass on the Area Board's condolences.</p> <p>Chamber of Commerce – it was noted that the Chamber met once a month, and that further information could be found on their website. Mention was made of efforts to increase the membership amongst retail organisations.</p> <p>Corsham Community Engagement Manager (CEM) – thanked schools for getting involved in the Big Pledge and the Road to Rio; that in relation to winter preparedness, 4wd drivers were encouraged to get in touch with parishes organizing emergency planning; that they would be starting a computer club which was hoped to be an intergenerational project; and that on Dec 7th there would be a JSA event Community Matter, which was invite only meeting, but encouraged people to make contact to book a space.</p> <p>The Chairman thanked the representatives for their updates.</p>
9	<p><u>Corsham Community Area Health and Wellbeing Group</u></p> <p>The Area Board receive report which provide a brief update on the Corsham Health and Wellbeing Group, and asked the Area Board to consider the Draft Terms of Reference and the appointment of Councillor Sheila Parker as the Councillor representative to the Group.</p> <p>It was noted: that the first meeting of the group was held in July, drawing together a range off stakeholders; that the group wanted to build on work already ongoing; that there was a strong connection with Town Council who had identified this as a priority; that dementia was a key area, and the group would be seeking to bring together partners with Alzheimers Support; and how a network of Friends volunteers could be developed.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To approve the Terms of Reference and membership of the Corsham Health and Wellbeing Group; and 2. To confirm the appointment of Councillor Sheila Parker as the representative to the Group.
10	<p><u>South Western Ambulance Service NHS Foundation Trust</u></p>

	<p>Officers from the South Western Ambulance Service NHS Foundation Trust gave a presentation regarding the First Responders Scheme and the defibrillator scheme.</p>
11	<p><u>Community Policing Model</u></p> <p>The Area Board received an update regarding the new Community Policing Model.</p> <p>Issues highlighted in the course of the presentation and discussion included: that the changes should improve visibility in and communication with the community, and how technology could help with this aim; that the model had been developed through pilots in Warminster and Trowbridge; how processes had been made more efficient in reporting a crime and getting resources on board; how civilian workers are utilised better; that there would be 70/80 staff across the northern area; that teams would be based in Royal Wootton Bassett and the Chippenham Hubs; that there would be 5 sergeants with 5 officers each providing 24/7 cover; that officers would be better able to take job from beginning to end; how some issues would be referred to other agencies to more appropriately deal with, thereby freeing up police time and resources; and how technology will allow officers to work in communities.</p> <p>The Chairman thanked the officer for their update.</p>
12	<p><u>Community Area Grants</u></p> <p>The Area Board consider applications to the Community Area Grants fund. The Chairman invited representatives from the groups to address the meeting.</p> <p>Following a short debate, the meeting;</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award the Colerne Garden Club £1000 towards the School Garden Project; and 2. To award Corsham Twinning Association £153.65 towards the Bingo Equipment conditional on the equipment being made available for the use of other community organisations.
13	<p><u>Area Board Delegation to Community Engagement Manager</u></p> <p>The meeting considered the report which asked the Area Board to consider agreeing to delegate authority to the Community Engagement Manager to award funds, in consultation with the Chair, should the need arise between meetings.</p> <p>Resolve</p>

	<p>1. That In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.</p> <p>2. That decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.</p>
14	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Chairman presented update of the Community Area Transport Group (CATG). He drew the meeting's attention to the funds allocated already, and encourage people to submit suggestions for projects. It was also noted that a solution to the Skynet Drive issue was hoped to be reached.</p> <p>Resolved</p> <p>To note the update.</p>
15	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting would take place on 23 November 2016.</p>
16	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>



Area Board Update - November 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Hospital discharge in Wiltshire

We have listened to people about their experiences when they were discharged from hospital or when their care was transferred between different care settings. For most people, the system is working well and they are happy with their discharge. However, people also told us about delays, poor communication, a lack of involvement of patients and their unpaid carers, and accessing social care at home after a stay in hospital. We have shared the feedback we have gathered with the health and care partnership for Wiltshire's Better Care Plan. The partnership brings together organisations to improve 'the system'. Our report will shortly be published and available download from our website www.healthwatchwiltshire.co.uk/reports-publications/. Our next aim is to produce information about discharge or transfers of care for local people so they know what they should expect.

Feedback on Your Care Your Support Wiltshire (YCYSW)

We saw a statistic from The Social Care Institute for Excellence recently stating that over 80% of adults are online, but fewer than 2% reported a 'digitally enabled transaction' with the NHS in 2015. This month we have been out and about meeting people to improve that statistic for Social Care in Wiltshire. We have presented training and provided workshops about YCYSW to:

- a local Alzheimer's café
- a health & wellbeing group
- carers' and older people's champions
- Parent Carers
- Safer Salisbury groups and over 55's.



**Your care
Your support Wiltshire**
Your local information and support site for Health and Social Care
www.yourcareyoursupportwiltshire.org.uk

We have signposted to articles about the mental capacity act, support to live independently, Easy Read versions of our most used pages, the telecare guide, and the screencast we made about how to use the site. We listened to Carers who said it was hard to sign up online for a Carers Emergency Card (CEC). We talked to local charity Carers Support Wiltshire who said it is quicker to process an electronic form. We signed up ourselves for a CEC to make sure the system was working, and discovered the page made some assumptions about what you do to successfully complete a CEC form. We have made the instructions about how to sign in to YCYSW, and how to access the carers emergency card form clearer and easier to follow. We haven't left out that you can still use paper and pen though.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

To apply for a carers emergency card online, create a profile on YCYSW, sign in, and find the steps to follow at www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/carers-emergency-card.aspx.

In the words of Mrs Doyle from the TV show *Father Ted* "Go on Go on Go on: go online."



Photo source: <http://www.morganjones.co.uk/2015/02/hmrc-drop-100-penalty/>

November 2016

MIUs to align opening hours

Wiltshire's Health Select Committee have acknowledged support for a proposal by Wiltshire Health and Care, in partnership with Wiltshire Clinical Commissioning Group to align the opening hours of Trowbridge and Chippenham Minor Injuries Units from 7am-11pm, seven days a week.

Minor Injuries Units (MIU) offer a facility for treating injuries that are not serious, providing a real alternative and a more suitable setting for the care and treatment of less serious injuries to local Accident and Emergency departments.

Patient attendance overnight at Wiltshire's two minor injuries units is extremely low and it has been difficult to ensure the MIUs can be staffed properly, due a shortage of staff with the right training who are able to treat minor injuries and deliver safe patient care. Additionally, many of those people who attend during the night time present with minor illness, meaning that they are referred to the 24 hours Out of Hours GP service.

Over a 91 day period from January – March 2016 there were average overnight attendances of 2.3 at Trowbridge MIU and 0.6 at Chippenham MIU. The impact of this has been greatest at Trowbridge MIU, where there have also recently been 28 overnight closures due to lack of appropriate staffing.

Douglas Blair, Managing Director of Wiltshire Health and Care said: "To make the sure we can staff the unit in the day time when most minor injuries occur, it's essential that we review the operational effectiveness of MIUs in Trowbridge and Chippenham at night time. Continuity of the existing arrangements at Trowbridge and Chippenham MIUs is not sustainable if we're to provide an effective service that meets the current and future needs of local communities. That means being able to properly staff our units during the day time when people most require the services they provide".

Tracey Cox, Interim Accountable Officer at Wiltshire CCG said: "The revised opening times for Trowbridge and Chippenham MIUs will ensure there are no more unplanned closures at night time, will make better use of nurse resource during the day when attendances to the MIUs are at their highest, and means clearer communication for the public as to when the MIUs are open".

Wiltshire Health and Care is committed to reinvesting any savings generated back into community services.

15,500 missed GP Practice appointments across Wiltshire in three months

An equivalent of 516 days of general practitioner time was lost during July –September 2016 because more than 15,500 GP, nurse and healthcare assistant appointments were missed across Wiltshire's 55 GP Practices.

Known as 'Did Not Attend' appointments they have a huge impact on the health economy, prevent other patients from being seen and waste the time of ever-stretched doctors and nurses.

Wiltshire Clinical Commissioning Group is urging patients to take a few minutes to cancel their appointments if they are no longer required, or if they are unable to attend. Practices will then be able to offer those slots to other patients who require them and help to reduce appointment waiting times.

Dr Peter Jenkins, Chair of Wiltshire CCG said: “Every missed appointment it is a missed opportunity for practices to see another patient. Between July and September that means practices could have seen another 15,500 patients, which is staggering. Simply by cancelling unwanted appointments, even if it is a few minutes before, it means that other patients have an opportunity to be seen more quickly and perhaps see their own GP. We were aware that most practices experience several DNAs each day, but the volumes we are seeing are quite frankly, shocking.”

On average a GP will conduct 30 appointments per day and based on the total number of missed appointments for July – September 2016, the equivalent of 516 days of general practitioner time has been lost.

Dr Richard Sandford-Hill, a GP at Market Lavington Surgery explains on behalf of Wiltshire Practices: “As doctors, we understand that people lead busy lives, that plans often change and quite often many people feel better by the time of their pre-booked appointment, so needing to change or cancel it is not a problem – please just remember to let your surgery know.

“At a time when NHS resources are stretched to the hilt, it’s really important that people understand the impact they have if they simply do not turn up. Everyone has responsibility to look after the NHS – it’s tax payers money after all – and we urge Wiltshire people to cancel when they don’t need the appointment so that those most in need are able to be seen more quickly”.

Stay well this Winter campaign

As the days get colder and bugs and illnesses become more common, it’s important to take care of your health. Wiltshire Clinical Commissioning Group are part of the **Stay Well This Winter** national campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 2 October 2016 and will run until the end of March 2017 and will also be providing advice to those with long-term health conditions, over 65s, pregnant women and parents of under-sevens.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don’t get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

What to keep in your medicine cabinet

Painkillers



Aspirin, paracetamol and ibuprofen are highly effective at relieving most minor aches and pains.

Antihistamines



Useful for dealing with allergies, insect bites and hay fever.

Oral rehydration salts



Oral rehydration salts can help restore your body's natural balance of minerals and fluid lost through diarrhoea, fever, and vomiting - if you can't continue your normal diet.

Indigestion treatment



If you have stomach ache, heartburn or trapped wind, a simple antacid will reduce stomach acidity and bring relief.

Anti-diarrhoea tablets



It's a good idea to keep anti-diarrhoea medicine at home as diarrhoea can happen without warning. Causes include food poisoning and a stomach virus.

Suncream



Keep a suncream of at least factor 15, with UVA protection. Exposure to the sun can cause sunburn and increase your risk of skin cancer.

In Wiltshire, there are numerous ways to get healthcare advice and treatment. Consider all the options available to help you make the right decision about where to go if you need treatment.



NHS 111: free non-emergency number | trained call handlers will listen to your symptoms and direct you to the best medical care for you | 24 hours a day, 365 days a year

NHS Choices: UK's biggest health website | 24 hours a day, 365 days a year | www.nhs.uk | for information specifically for Wiltshire, visit: www.yourcareyoursupportwiltshire.org.uk

GP out of hours: 6.30pm - 8am on weekdays and all day at weekends/bank holidays | call your GP to access the service | call 111 if you urgently need medical help, but it's not life-threatening

Minor Injuries Unit (MIU): treat minor injuries that are not life-threatening e.g. cuts, bites and simple fractures | Trowbridge x-ray: 9am - 1.30pm and 2pm - 5pm | Chippenham x-ray: 9am - 12.30pm and 1pm - 5pm

Pharmacist: experts in medicines | advice on common ailments | potential alternative to a GP visit | opening hours vary, for your local hours visit: bit.ly/YourPharmacy

GP: see a GP if you have a condition that can't be treated with over the counter medication or advice from a pharmacist | for your local GP details visit: bit.ly/My_GP

A&E: for genuine life-threatening emergencies only | 24 hours a day, 365 days a year

Report to Corsham Area Board
Date of meeting 23.11.16
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Youth Zone	£4944	yes

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

- 4.1 . Corsham Area Board was allocated £28270

4.2 The Corsham Area Board Youth Funding balance for 2016/17 £21,865.

4.3 All decisions must fall within the Youth Funding allocated to Chippenham Area Board.

4.4 If funding is awarded in line with the LYN recommendations outlined in this report Corsham Area Board will have a Youth Funding balance of £16921.

LYN report

5.1 The Last Baguette and Now Heritage Theatre Companies both successfully delivered their respective drama projects

5.2 The Corsham LYN is working with GoActiv and a local national standard instructor to develop a parkour event for the New Year. It is hoped this will support and link with Corsham Town Council.

5.3 Ongoing Youth Facilitator support is being given to Colerne Choices as they develop their positive activity programme in the Colerne Area.

5.4 Corsham School's Student Leaders have reestablished their representation and link with the LYNMG, and this key partnership is informing new efforts to re-engage young people via the School, and to revisit their expressed activity needs.

5.5 An initiative is underway by the LYN Management group to provide an information sheet of key activities and services available in the area to young people.

5.6 A wider LYN event is scheduled to run in January 2017 aimed at encouraging and supporting providers

5.7 Other contacts in relation to the Community Led Model currently are the MOD Welfare Team, Corsham multi - agency Forum (MAF), The Brunel shed, KIK radio. And Box Green Room

6 Legal Implications

There are no specific legal implications related to this report.

7 Human Resources Implications

There are no specific human resources implications related to this report.

8 Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9 Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application and agreed it meets safeguarding requirements.

10 **Applications for consideration**

There are no grant applications for consideration

Application ID	Applicant	Project Proposal	Requested
353	Youth Zone	Youth Group provision at Springfield Campus	£4944
Project description Core staffing costs (x2 sessional youth workers) to compliment volunteers, ensuring the consistent and safe delivery of the Youth Zone on Friday evenings at Springfield campus; 1 x3 hour session x 52 weeks. (total £3744) Also Secretarial support £1200			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £4944,			

11 **.Procurement of PAYP for consideration**

Procurement purchase ID	Provider	Project Proposal	Requested
NIL			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Richard Williams Locality Youth Facilitator
 Email: Richard.williams@wiltshire.gov.uk



Report to	Corsham Area Board
Date of Meeting	23/11/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Colerne Village Hall Association Project Title: Stage Updates at Colerne Village Hall View full application	£3161.70
Applicant: Sea Squad Explorer Scout Unit (Corsham) Project Title: Activity room furnishing View full application	£1000.00
Applicant: BOX PRE SCHOOL PLAYGROUP Project Title: Box Preschool Playgroup new tablets for learning diaries View full application	£507.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2099	Colerne Village Hall Association	Stage Updates at Colerne Village Hall	£3161.70
Project Description: To install metal tracking on stage right and stage left of the permanent stage at Colerne Village Hall enabling anyone the ability to hang scenery curtains or lighting from it. To also install fireproof black curtaining at the rear of the stage which can be drawn when the stage is in use plus new fireproof stage curtains.			
Input from Community Engagement Manager: <ul style="list-style-type: none">• The application meets the grants criteria• Although Colerne Villlage Hall Association have received grants for other work previously, this does not prevent them from being awarded a grant this time• Match funding is being put forward from Colerne Amateur operatic Society, Colerne Village Hall funds and some volunteer time			
Proposal That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
2162	Sea Squad Explorer Scout Unit (Corsham)	Activity room furnishing	£1000.00
<p>Project Description: Within the meeting venue, the Unit has the use of a private room. This room whilst recently refurbished is unfurnished and not yet suitable for conducting activities or meetings. They wish to furnish this meeting room with furniture and equipment to support the running of our unit. This will include a laptop computer mapping software and printer for use in running the Duke of Edinburgh's award.</p> <p>Input from Community Engagement Manager:</p> <ul style="list-style-type: none"> • The application meets the grants criteria • No match funding is required • The Club's reserves are only £344 			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
2011	BOX PRE SCHOOL PLAYGROUP	Box Preschool Playgroup new tablets for learning diaries	£507.00
<p>Project Description: They would like to purchase 4 new tablets and cases for staff members to enable them to switch from paper learning journeys to electronic learning journeys. Switching from paper to electronic learning journeys will benefit the children their parents and staff in their setting. The staff will be able to take photos of the children during activities and link these to different areas of their reports within their learning journeys. By keeping these electronically they can encourage parent participation. Parents will be able to log in and see their child's development and progress at any time and they will also be able to add their own relevant content. The children will benefit because the electronic reports can then be very simply transferred to the reception teacher at the local primary school who can then continue using the same system once the children begin school</p> <p>Input from Community Engagement Manager:</p> <ul style="list-style-type: none"> • The application meets the grants criteria • No match funding is required 			
<p>Proposal That the Area Board determines the application.</p>			

If all of the above requests are awarded, there will be £15,646.82 remaining in the Area Board capital funding pot for Apr 2016 till Apr 2017

No unpublished documents have been relied upon in the preparation of this report

Report Author:

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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 2nd November 2016			
1.	Attendees and apologies			
	Present:	Stewart Barnes Box PC Paul Bollen Wiltshire Council Chris Doel Lacock PC Spencer Drinkwater Wiltshire Council Graham Heard National Trust Vaughan Hill Box PC Alan Macrae Wiltshire Council Sheila Parker Wiltshire Council Gareth Rogers Wiltshire Council Richard Rogers Wiltshire Council Simon Scott Corsham Town Council Dick Tonge Wiltshire Council Phil Whalley Wiltshire Council Kate Wysocki Wiltshire Council No apologies received		
2.	Notes of last meeting			
		The notes of the last meeting held on 22 nd June 2016 were accepted as a true record.		
3.	Financial Position			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>The finance sheet was presented.</p> <p>The CATG were asked to allocate unspent money this year as it may not be rolled over into next year's budget</p>		
4.	Top 5 Priority Schemes			
a)	Skynet Drive	<p>The MOD has confirmed that they intend to close the road to traffic in 16/17 at recent meeting with Corsham TC. Cllr P Whalley to contact MOD to request further details.</p> <p>SD has been advised that the MOD have put forward a business case to close part of the road to traffic.</p> <p>£50k has been allocated to place barriers at the end of Skynet Drive and to improve visibility</p> <p>The MOD wishes to reduce the speed limit but they have been advised that this is not going to be possible.</p>	<p>ACTION – To ask the MOD to provide proposed plans and send to Spencer Drinkwater (PW)</p>	
b)	Issue No: 3504 Speed of traffic B3353 The Linleys	<p>Work has been completed and the TC have been invoiced.</p> <p>Close issue.</p>	<p>ACTION – Close Issue</p>	RR
c)	Issue No: 4482 Devizes Road, Box	<p>Proposal to provide an enhancement to the A365 Gateway, with the introduction of Village Gate. PC have confirmed 25% contribution. (Max. £750)</p> <p>Revised proposal for a double gate option provided to SP, awaiting confirmation from PC on preferred option. The cost of</p>	<p>ACTION – To take back to the Parish Council for a decision (Box PC)</p> <p>RECOMMENDATION – That the</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>this second option where 2 gates are provided would be £5,200 rather than £2,500</p> <p>The advice is to place the gates at the speed limit change for maximum impact. However it recognises that this results in some extra cost.</p>	<p>Area Board would be willing to pay 75% of the cost of installing double gates if the Parish Council choose this option and are willing to pay the remaining 25%</p>	
d)	<p>Issue 4342 Northey Hill, Box</p> <p>40mph sign at junction of Northey Hill and A4 is obscured by telegraph pole</p>	<p>Work has been completed. Invoice to be raised to PC.</p> <p>Close issue.</p>	<p>ACTION – Close issue</p>	RR
e)	<p>Issue No: 4364 Hither Way Lacock</p> <p>Dangerous crossing across Hither Way from National Trust visitor car park into Lacock. With traffic having to use Hither Way instead of coming through the village and reduced visibility for pedestrians crossing at this point a lower speed limit at present 40mph and a proper pedestrian crossing is required.</p>	<p>Pedestrian crossing assessment has been completed – see attached.</p> <p>A meeting was held with TC and National Trust (NT) to discuss options available. The recommendation in the report supports TC and NT preferred option i.e. a zebra crossing.</p> <p>It was noted that there is no street lighting at the moment which is required by national regulation when a crossing is installed. A basic cost will be @£40k but a more suitable lighting system for the environment may be required</p> <p>The CATG discussed the report.</p> <p>The NT reported that number visiting is continuing to increase as is traffic and speed.</p>	<p>RECOMMENDATION - £1,500 to be allocated by the Area Board to develop the design subject to Lacock Parish Council paying the remaining £500</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		GR recommended that the project should be done in stages. The first part is asking the CATG to approve the cost for the design stage. (@£2k in total)		
5.	Other Priority Schemes			
f)	Issue No: 3870 Emergency Vehicles on Hazelbury Hill	Box Parish Council sent out letters to the residents, 50% were in favour and 50% were against. Box Parish Council will resend letters for a majority vote. Keep Open.	ACTION - Box agreed that the issue should be closed and reopened if it is required in the future	Box PC
g)	Issue 4105 HGV's Speeding on A365 Box	Following the local consultation exercise the Parish Council are considering available options. The freight assessment has been completed and the results can be viewed in a Cabinet Member report on the website. https://cms.wiltshire.gov.uk/ieDecisionDetails.aspx?ID=1135 The freight survey is ongoing	ACTION – Keep open the issue but no additional action required at the moment	
j)	Issue No:4616 A4 Box Railway Bridge Pedestrian safety wrt the A4 bridge crossing the railway near The Bassetts Box. This has been raised at CATG meeting but needs to be formally reopened as it is still considered to be a significant	Issue was discussed at previous meeting. PC were to re raise the issue with appropriate description of issue, which has now been completed. At last meeting suggestion was made re: Independent Road Safety Audit of the pedestrian provision across the bridge. PC were to consider 25% funding contribution (circa £500). Box PC have now confirmed they are unwilling to contribute 25% towards an Independent Road Safety Audit.	ACTION – Close the issue as Box PC do not wish to contribute	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	hazard by Box Parish Council. Previously raised Issue No 316367.			
k)	<p>Issue No.:4658 Corsham, Park Lane</p> <p>Cars travelling along Park Lane at the Bath Road end often exceed the 30 mile speed limit. I feel it may be a deterrent if signs were put on this stretch.</p>	<p>Issue has been sent to the Town Council for their consideration.</p> <p>It should be noted that 30mph repeater signs (or the equivalent road markings) are not permitted for use in areas subject to a system of street lighting. Park Lane has a system of street lighting. Concern regarding vehicle speeds should be dealt with through the Community Speedwatch initiative.</p> <p>Metro count was requested by SS.</p> <p>The results have come back and shown that the 85th percentile was 37mph.</p>	<p>ACTION – Close the issue and note that it is eligible for a community speedwatch</p>	
6.	New Requests / Issues			
a)	<p>Area Board Issue 4965 Corsham, Leafield Industrial Estate</p> <p>Concerns regarding HGVs turning left out of the northern junction of the industrial estate and contravening 7.5T weight restriction</p>	<p>Area Board issue needs to be formally logged on the system.</p> <p>Concerns regarding HGVs turning left out of the northern junction of the industrial estate and contravening 7.5T weight restriction.</p> <p>The key issue is that vehicles exiting do not know which way to turn and then contravening the weight limit. This would become a police enforcement issue</p> <p>However it was agreed that the signage was not clear and a sign should be erected</p>	<p>ACTION – It was agreed that this would become a priority and would cost @£1k</p> <p>RECOMMENDATION – That the Area Board contribute £750 to the cost subject to the Town Council paying the remaining 25%</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	<p>Area Board Issue 4911: Pickwick, Corsham</p> <p>Various traffic management requests.</p>	<p>Pickwick Association requesting white gates, speed limit extension and potential reduction, traffic calming and a vehicle activated sign.</p> <p>To be discussed at meeting.</p> <p>The advice from the highways engineer is that the only possible actions that can help are White Gates and the use of SID's.</p> <p>There is possibly space for narrow gates to be installed which will be in the region of £5k</p>	<p>RECOMMENDATION – For the Area Board to contribute 75% of the costs of gates up to £5,200 subject to a contribution from a 3rd party for the remaining 25%</p>	
c)	<p>Area Board Issue 4870: Pickwick Corsham</p> <p>Various traffic management requests.</p>	<p>Identical to issue 4911, Suggest issue is closed and all updates dealt with under 4911.</p>	<p>ACTION – Close Issue</p>	
d)	<p>Area Board Issue 4821: Hartham Business Park, Corsham</p> <p>Request for direction signs</p>	<p>To be discussed at meeting.</p> <p>Tourism signs need to go via Visit Wiltshire but Hartham Park is not a tourism site.</p> <p>Hartham Park have been told that an estimate for new signs could be put together if they are willing to pay for them. No response has been received.</p> <p>The CATG felt that this should not be expected to pay any of the costs</p>	<p>ACTION – To inform the raiser of the issue to ask if they wish to continue and if so for them to re-establish contact with Mark Stansby</p> <p>ACTION – Close as CATG issue</p>	
e)	<p>Area Board Issue 4820: The Stoneworks, Neston, SN13 9YJ</p>	<p>To be discussed at the meeting.</p> <p>Request for issues relating to street name plates which should be dealt with through the Area Office.</p>	<p>ACTION – Corsham TC to look at this issue and feed back</p>	

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Request for amendment to street nameplate.			
f)	Area Board Issue 4807: The Cleeve, Corsham Request for additional street lighting.	To be discussed at meeting. Request for additional street light on The Cleeve on front of houses 14-15 and review existing lighting along footpath. This has not yet been considered by the Town Council. The request is part of a list of various concerns raised	ACTION – Town Council to consider the issue and feedback (SS)	
g)	Area Board Issue 4773: Abbey Road, Lacock Replacement of temporary signs	Following introduction of the permanent restriction request to remove temporary signage and replace some with permanent structures. The temporary signs were put in for the experimental speed limit which has now become permanent.	ACTION – Look at a proposal and costs (GR)	
h)	Area Board Issue 4750: Hartham Park, Corsham Request for direction signs	Identical issue to 4821. Suggest issue is closed and all updates dealt with under 4821.	ACTION - Close issue	
i)	Area Board Issue 4749: Hartham Park, Corsham Request for direction signs	Identical issue to 4821. Suggest issue is closed and all updates dealt with under 4821.	ACTION – Close Issue	
j)	Area Board Issue 4744: Pickwick, Corsham Request for white gates	Similar request to issue 4911. Suggest issue is closed and all updates dealt with under 4911.	ACTION – Close Issue	
7.	Other items			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

a)	<p>Issue No: 3893 Poor quality of block paving in Katherine Park</p>	<p>Roger Witt is currently liaising with the developer. GW to provide update - The developer has agreed to carry out the remedial work to the site in the New Year. Charles Church have asked that a contractor working on behalf of Persimmon Homes carries out this work commencing January 2016</p> <p>PB to provide update at meeting.</p> <p>The work has been completed although there are concerns that they may become loose or sink.</p>	<p>ACTION – Close issue as problem has been fixed</p>	<p>PB</p>
b)	<p>Colerne – Village Hall to Play area footway.</p> <p>Colerne PC I was given to understand that WC had in the past patched the path but it was now beyond patching. John had decided that he would ask for part of the funding from CATG and offer to pay for the balance from the Highways pot.</p>	<p>Path is a Right of Way and maintenance responsibilities lie with Area Highways. P Bollen to update.</p> <p>Cllr Tonge is looking at this with the PC to explore possible funding sources</p> <p>Keep issue open but no further action required</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p>Beechfield Road parking issue.</p> <p>Concerns raised regarding parking along Beechfield Road outside the Community Campus parking entrance. Problems have been reported of near misses on the corner.</p>	<p>Issue discussed with Network Management and it is recommended the most appropriate action would be additional waiting restrictions in this area. This can be incorporated within the Corsham Town Review which is currently ongoing. Suggested TC/Local Member undertake consultation with affected businesses/properties before this is taken further.</p> <p>It was agreed that this is an issue but the only option would be waiting restrictions but these are not without challenges.</p>	<p>ACTION – Corsham Town Council to consider the issue and feedback (SS)</p>	
	AOB	<p>Lacock Parish Council is concerned with the amount of traffic that comes through the village particularly as a result of the surrounding development.</p> <p>A report has been carried out and the question was asked of how this should be taken forward.</p> <p>GR responded that he has met with those who have carried out the report. They have been asked to prioritise their requests so that that issue can be brought to the CATG</p>	<p>ACTION – Raise this on the issue system</p>	
8.	<p>Date of Next Meeting: 15th February 2017 Venue TBC</p>			

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Highways Officer – Gareth Rogers

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of approximately £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

7. Recommendations to Corsham Area Board

- I. Issue number 4482 - Installation of white gates along Devizes Road, Box
That the Area Board would be willing to pay 75% of the cost of installing double gates (@£3,900) if the Parish Council choose this option and are willing to pay the remaining 25%. (@£1,300)
- II. Issue number 4364 – Dangerous crossing Hither Way in Lacock
That the Area Board would be willing to pay up to £1,500 to develop the design subject to Lacock Parish Council paying the remaining £500

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

- III. Area Board Issue 4965 – Leafield Industrial Estate. Concerns regarding HGVs turning left out of the northern junction of the industrial estate and contravening 7.5T weight restriction
That the Area Board contribute 75% (@£750) to the cost subject to the Town Council paying the remaining 25% (@£250)
- IV. Area Board Issue 4911 – Pickwick traffic issues.
For the Area Board to contribute 75% of the costs of gates up to £5,200 subject to a contribution from a 3rd party for the remaining 25%

Corsham CATG

FINANCIAL SUMMARY

BUDGET 2015-16

CATG Allocation 2016-17 £10,951.00

2015-16 Underspend £19,808.00

Contributions

Corsham TC - The Linleys Gateway	£625.00	Invoiced sent
Box PC - Village Gates	£750.00	
Box PC - Northey Sign Relocation	£56.50	Invoice to be raised
Lacock PC - Ped Assessment	£375.00	Invoice sent

Total Budget 2016-17 £32,565.50

Actuals 2016-17

Northey Hill, Box - Speed Limit Terminal Relocation	£225.98
B3109 The Linleys Gateway	£2,500.00
Lacock Hither Way Pedestrian Assessment	£1,500

Commitments 2016-17

A365 Box Village gates £2,500.00

Commitments 2016-17

TBC
TBC

New Schemes / Schemes On hold / In Development

TBC
TBC
TBC

Total Spend / Commitments 16-17 £6,725.98

Remaining Budget 2016-17 £25,839.52 Underspend

